

**Matteson Public Library
Board of Trustees Meeting
November 8, 2010**

1. Call to Order

President Harold Gillis called the Board meeting to order at 7:05 pm.

2. Pledge of Allegiance

3. Roll Call

Present were Trustees Harold Gillis, Leana Page, Danita Powe, Milfred Moore, Beverly Coleman, and Dwayne Shipp. Also present were Director Kathy Berggren, Administrative Assistant Laretta Benford, Assistant Director Bill Madsen, Head of Outreach Colleen VanderHye, and O'Neill and Gaspardo Auditor Nathan Pasbrig. Trustee Dorothy Sparks was absent.

4. Consent Agenda

- Trustee Moore made a motion to accept the consent agenda. Seconded by Trustee Coleman. Ayes 6. Nays 0. Motion carried.

5. Nathan Pasbrig of O'Neill and Gaspardo Auditors

- Mr. Pasbrig summarized and reviewed the financial audit report for fiscal year ending April 30, 2010.

6. Colleen VanderHye, Outreach Services

- Colleen reported on the progress and changes within the Outreach department.
 - o Lynn Bearden, Outreach Clerk, has been given all internal programming for the department.
 - o Colleen will do all the programming outside of the library, within the Matteson community.
 - o Some of the upcoming programs are employment, cooking, crafts and book discussions.
 - o The programs over the last 8 months have been well received by the public.

7. Comments by Library Officials, Trustee Committee Oral Reports, and Setting Future committee Meeting Dates

- Trustee Gillis on behalf of the Board of Trustees welcomed Bill Madsen back to work after his illness.

- Director Berggren has a meeting with Rick McCarthy, PSA Dewberry BCA on November 11th to discuss quotes and guidelines. Trustees are welcome to attend.

- Director Berggren invited interested Board members to a meeting she was having on November 17th with a construction management company. A discussion ensued regarding whether the Director should be having meetings with prospective construction management companies without following Board protocol for such meetings. The majority of the Board members agreed that it was not a good idea.

8. Active Agenda

- Trustee Shipp made a motion to approve the disbursement of \$149,526.84 for October from Operating Funds. Seconded by Trustee Moore. Roll call vote. Motion carried.
 - ❖ Danita Powe - yes
 - ❖ Milfred Moore – yes
 - ❖ Harold Gillis - yes
 - ❖ Leana Page - yes
 - ❖ Dwayne Shipp – yes
 - ❖ Beverly Coleman – yes

9. Correspondence

- Trustee Page read an email from Director Berggren to Brian Mitchell, Village Administrator and Andre Ashmore, Village President regarding the library's omission from the TIF 6 proposal.
- A letter from the law firm of Klein, Thorpe and Jenkins regarding the PTAB appeal for Target.
- A letter from Klein, Thorpe and Jenkins regarding the freezing of their legal fees until July, 2011 for Matteson Public Library.

10. Open Items

- Trustee Moore made a motion to remove from the table and approve the audit report for FY 2009-2010. Seconded by Trustee Shipp. Ayes 6. Nays 0. Motion carried.
- Trustee Coleman made a motion to remove from the table and approve Resolution 110810-01, Tax Levy Request for FY 2011-2012 as amended. Seconded by Trustee Page. Roll call vote. Motion carried.
 - ❖ Danita Powe - yes
 - ❖ Harold Gillis – yes
 - ❖ Milfred Moore - yes
 - ❖ Leana Page - yes
 - ❖ Dwayne Shipp – yes
 - ❖ Beverly Coleman - yes
- Trustee Moore stated the next meeting for the Systems' merger would be Wednesday, November 10, 2010 at 3:00 pm in Burr Ridge. The new consultant would be there to work with the merger design team.
- Director Berggren and the Board reviewed the Strategic Plan. She was asked the completion dates for some of the goals and objectives.

- Director Berggren briefed the Board on the Village's TIF 6 proposal and its impact on the library. She also asked the Board to attend a public hearing on November 15th at the Village of Matteson.
 - o It was determined that some form of communication should be sent from the Board President informing Brian Mitchell and Andre Ashmore that some of the members of the Matteson Public Library Board of Trustees would be in attendance at the TIF hearing.
 - o Due to the 23 year length of the proposed TIF, discussion included a suggestion to ask for ½ of 1% of the sales tax dollars expected from TIF 6.

11. New Business

- Trustee Moore made a motion to direct the attorney to intervene on behalf of Matteson Public Library in the matter of the PTAB Appeal filed by Target Corporation. Seconded by Trustee Powe. Ayes 6. Nays 0. Motion carried.

Trustee Moore made a motion to adjourn the meeting at 9:02 pm. Seconded by Trustee Powe. Ayes 6. Nays 0. Motion carried.

Approved, Leana Page Secretary

Minutes Prepared by
Lauretta Benford, Administrative Assistant